

38th ANNUAL TECHNICAL SYMPOSIUM & EW/ISR CONFERENCE

ROBINS AFB, GA

March 17-21 2013

Organization Name (as it should appear on booth sign)				
Point of Contact		Title		
Street Address		City	State	Zip Code
Telephone	Fax		E-mail	

Booth Space Request: (Minimum size is 100 square foot, in 10' X 10' squares.)

Mark Requested Size:

_____	10'x 10'	\$2,000.00	Using the Exhibit Layout chart posted on our website, please select the preferred Booth Number for your space. Space location is determined by order of request The POC will be notified as soon as selections are final.	
_____	10'x 20'	\$4,000.00		
_____	10'x 30'	\$6,000.00		
_____	10'x 40'	\$8,000.00		1 st Choice _____
_____	20'x 20'	\$8,000.00		2 nd Choice _____

CANCELLATION: In the event the Exhibitor cancels any or all of the exhibit space contracted herein, the Exhibitor must do so in writing. The Exhibitor must cancel at least 30 days prior to the show date to receive full refund. Cancellation made from 29 days to 10 days prior to show date will result in a 50 percent refund reduction. Cancellation within 9 days of the show date, full liability is incurred. There is no refund.

Payment: Total is due with contract. Purchase orders are not accepted as payment.

___ Check (Payable to Dixie Crow Symposium)

___ VISA 

___ MasterCard 

___ American Express 

Credit Card Number _____

Exp. Date: _____

Authorized Signature _____

The undersigned agrees to abide by the purpose and rules of the symposium as set by the Dixie Crow Chapter of the AOC, as printed on the website www.dixiecrow.org. Acceptance of this application, by the Dixie Crow Chapter, with the donation for space converts this into a contract for exhibit space. **Please visit our website <http://www.crows.org/chapters/dixie-crow-home-page.html> to read all the rules and regulations before signing this document**

Name (print) _____ Date: _____

Signature _____

E-mail copy of this form to: Adam.Delestowicz@robins.af.mil

AOC Use Only: Date Received _____ Payment Received _____

Confirmed Booth Assignment _____

Visit us at <http://www.crows.org/chapters/dixie-crow-home-page.html>

Sponsorships

Here the Dixie Crows would like to present the sponsorship opportunities to help fund the Dixie Crow Education fund. This is a great way to get your name out there to all the 2400+ attendees and show your support for the Dixie Crows. All sponsorships go directly into the Dixie Crow Educational Foundation and can be used as a tax deduction. Thank you in advance for all the support you can provide.



Platinum (\$5000)

- Banner displayed in exhibit hall (company provided, limited to 4' x 20'),
- Logo on sign near stage in exhibit hall,
- Logo on sign in Hospitality suite,
- Logo in Symposium brochure,
- Logo on sign at golf tournament,
- Golf hole sign,
- Logo on webpage



Gold (\$2500)

- Logo on sign near stage in exhibit hall,
- Logo on sign in Hospitality suite,
- Logo in Symposium brochure,
- Logo on sign at golf tournament,
- Golf hole sign,
- Logo on webpage



Silver (\$1000)

- Logo on sign in Hospitality suite
- Logo in Symposium brochure,
- Logo on sign at golf tournament,
- Golf hole sign,
- Logo on webpage



Bronze (\$500)

- Logo in Symposium brochure,
- Logo on sign at golf tournament,
- Golf hole sign,
- Logo on webpage

Golf Hole sign only (\$100)

PURPOSE AND RULES

1. **PURPOSE:** The symposium exhibits will allow organizations to display equipment, products, and services suitable for use (or being used) in electronic warfare, information warfare, or information operations applications.
2. **RESERVING BOOTH SPACE:** Please return your signed contract no later than 8 Feb 2013. Send written notification of cancellation to the Chapter (Attn.: Exhibits Committee) no later than 1 Mar 2013, if your contract cannot be fulfilled.
3. **ASSIGNMENT OF SPACE:** A limited number of exhibit spaces are available. Spaces will be assigned by the Exhibits Committee based on prior participation in the Dixie Crow AOC symposium and the date your payment is received. The symposium committee will attempt to accommodate location requests by exhibitors based on these criteria. The committee, however, will make the final decisions, in the best interests of the symposium. Priority may be given to organizations that actively support the Dixie Crow Chapter. Final assignments will be confirmed once the final exhibitors are determined.
4. The Dixie Crows reserves the right to rearrange the final floor plan based on unsold or unoccupied exhibit space and move exhibitors to a new booth location and will notify the exhibitor of the move immediately.
5. **EACH BOOTH WILL INCLUDE:**
 - a) 7" x 44" identification sign,
 - b) 8' high back drape and 3' high partition drape,
 - c) Access to power (115 volts, 60 Hz AC, 15 amperes per 10' x 10' space).
 - d) Wireless access (Provided by Museum)
6. **SERVICE CONTRACTOR:** Freeman Decorating will be the Official Service Contractor for the symposium. Arrangements for services (i.e., tables, chairs, carpeting, rental furnishings, etc.) should be made with Freeman's "Exhibitor Services Department":

Freeman Decorating
841 Joseph E. Lowery Blvd. NW
Atlanta, GA 30318
(404)-253-6400; Fax (404)-898-0673
7. An Exhibitor Service Package will be forwarded upon receipt of your signed contract.
8. **SHOW HOURS:** In their own best interest, and for security, exhibitors are required to keep an attendant in their booth during all open hours. Attendants are encouraged to wear business attire. **All booth attendants must be registered.** Show will run from 11:00 AM Tuesday, 19th March through 3:00 PM Wednesday, 20rd March, 2013.

EXHIBITORS MAY NOT DISMANTLE BOOTHS PRIOR TO 3:00 PM, WEDNESDAY; EXHIBIT SPACE MUST BE CLEARED BY NOON, THURSDAY. Note: If you begin tear down on Wednesday evening at 3:00 PM you must be out of the Exhibit Hall by 7:00 PM.
9. **LOSS OR DAMAGE:** Exhibitor agrees that Dixie Crow Chapter or the Museum of Aviation shall not be liable for any damage, theft, or liability of any kind, or for damage or injury to persons or property during the term of this agreement, from any cause whatsoever, by reason of use, occupation, and enjoyment of exhibit space by Exhibitor or any person thereon with the consent of the Exhibitor, and that the Exhibitor will indemnify and save harmless AOC Dixie Crow Chapter from all liability whatsoever, on account of any such damage, or injury, whether or not caused by negligence of or breach of an obligation by Exhibitor or its employees/representatives.
10. **SIDE VIEW RESTRICTIONS:** Exhibitors located internally on the exhibit layout shall refrain from erecting displays or drapes on the sides of the booths.

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11. Return original contract to:

Attn: Exhibits Committee
Dixie Crow Chapter
P.O. Box 1331
Warner Robins, GA 31099